

**LAND VALUATION REQUEST FORM**

(Prepared under the Lands Act, Cap. 184 and Land and Deeds Registry Act, Cap. 185)

**Jurisdiction:** Republic of Zambia

**Document Type:** Formal Valuation Request Form

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**SECTION A: REQUESTING PARTY DETAILS**

Full Name of Applicant \_\_\_\_\_

NRC / Company No. \_\_\_\_\_

Postal Address \_\_\_\_\_

Contact Number \_\_\_\_\_

Email Address \_\_\_\_\_

Capacity of Applicant ☐ Landowner ☐ Legal Representative ☐ Administrator of Estate ☐ Purchaser ☐ Other (Specify):

\_\_\_\_\_

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**SECTION B: PURPOSE OF VALUATION**

- ☐ Sale / Purchase of Property
- ☐ Mortgage or Financing
- ☐ Estate Administration / Probate
- ☐ Tax Assessment (Property Transfer Tax)
- ☐ Dispute Resolution or Court Proceedings
- ☐ Lease Renewal or Rent Review
- ☐ Development / Investment Feasibility

☐ Other (specify):

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## SECTION C: LAND INFORMATION

Plot/Stand/Farm No. 

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Location / Area 

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District / Province 

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Size of Property 

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 hectares / square metres

Tenure Type ☐ Leasehold ☐ Freehold ☐ Customary (with consent)

Title Number (if any) 

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Year of Last Valuation 

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## SECTION D: SUPPORTING DOCUMENTS ATTACHED

- ☐ Certified Copy of Title Deed / Offer Letter
- ☐ Site Plan / Survey Diagram
- ☐ NRC/ID of Owner or Requestor
- ☐ Letter of Authority (if legal representative)
- ☐ Proof of Ownership or Inheritance (if applicable)
- ☐ Any previous valuation report (if available)
- ☐ Photos of the property (optional but recommended)

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## SECTION E: DECLARATION BY REQUESTING PARTY

I, the undersigned, do hereby request a formal valuation/appraisal of the above-described property and confirm that all information provided is true and correct to the best of my

knowledge. I understand that the valuation shall be conducted in accordance with applicable  
Zambian legislation, including:

- Lands Act, Cap. 184
  - Land and Deeds Registry Act, Cap. 185
  - Property Transfer Tax Act, Cap. 340
  - Valuation Surveyors Act, Cap. 207
  - Urban and Regional Planning Act No. 3 of 2015 (where applicable)
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## SECTION F: GOVERNING LAW AND DISPUTE RESOLUTION

This request and the subsequent valuation shall be governed by the laws of the Republic of  
Zambia. Any disputes arising from or relating to the valuation outcome shall be resolved  
through:

1. Professional body engagement (e.g., Surveyors Institute of Zambia)
2. Mediation or arbitration (if agreed)
3. Referral to the High Court for Zambia (if unresolved)

## SECTION G: SIGNATURE & EXECUTION

Signature of Requesting Party \_\_\_\_\_

Full Name \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

Official Stamp (if company)

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**TO BE COMPLETED BY RECEIVING OFFICE / VALUER**

Name of Receiving Officer / Valuer \_\_\_\_\_

Institution / Firm \_\_\_\_\_

Registration No. (Valuer) \_\_\_\_\_

Signature \_\_\_\_\_

Date Received \_\_\_\_\_ / \_\_\_\_\_ / 20\_\_\_\_

Reference Number \_\_\_\_\_

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Note: Only registered valuation surveyors under the Valuation Surveyors Act should issue official property valuation certificates acceptable for legal, banking, or governmental purposes.